




# Wireless Printing Using Mac OS

1. Click on the **Apple**  in the upper left corner and select **System Preferences**
2. Click on the **Print & Fax** icon
3. Click on the Plus Sign **+** under the left box
4. Ctrl-Click anywhere on the toolbar and select **Customize Toolbar...**
5. Drag the **Advanced** icon  up to the toolbar
6. Click **Done**
7. Click on the **Advanced** icon  in the toolbar
8. From the **Type** menu, choose **Windows**
9. From the **Device** menu, choose **Another Device**
10. Enter **URL: smb://libgoprint.library.wisc.edu/EBUSCIRC\_HP4015N**
11. In the **Name** box, enter a name that will help you identify this printer in the future (ex. **buslib**)
12. Location: **Business Library**
13. Print Using: **Generic PostScript Printer**
14. Click **Add**
15. Close the **Print & Fax** window
16. Your computer is now configured to print to a Business Library printer
17. **EVERY TIME** you print, you will be prompted for a username and password (not your NetID)  
Username: **//libprint**  
Password: **pr1nt.m3**

**Note:** In MS Word, you must click on **File, Print** (the Print icon in the toolbar doesn't work)